	From :		
	Date :		
To,			
The Sarpanch,			
Village Panchayat Parra,			

Bardez – Goa.

Sub : Request for NOC for Water / Electrical connection

Sir,

This is to request you to issue me a NOC to enable me to apply to the concerned Department for Water / Electrical connection for my House No. \_\_\_\_\_\_ situated at \_\_\_\_\_\_ I am giving additional information in the following proforma :

1.	Name of the applicant	
2.	Age	
3.	Father's / Husband's name	
4.	H. No. & place for which	
	NOC is required	
5.	Whether the House is	
	assessed for House tax	
6.	Whether arrears of taxes	
	have been paid	
7.	License No. & date in	
	case of new construction	
8.	Remarks	

I hereby declare that the above information is true to the best of my knowledge and belief and request you to issue me the required certificate at an early date.

Thanking you,